

KAPLAN Conversion Programme

Notes to applicant:

- ◆ Please read the enrolment procedures before filling out this form
- ◆ Photocopy of this form is acceptable
- ◆ Complete in BLOCK LETTERS
- ◆ Personal Data (Privacy) Ordinance:

All information provided in this form will be used by Kaplan Financial for purposes relating to Kaplan Financial's administration of its conversion programme and accreditation of entry qualifications. The provision of personal data by means of this form is voluntary. It may be accessible to offices, committees or persons when processing registrations and programme matters.



Part A Personal Particulars

CEF Status: New Applicant CEF Holder Non-CEF

- Accounting and Financial Reporting (Module from Kaplan Conversion Programme) [23Z05358-8]
- Hong Kong Law (Module from Kaplan Conversion Programme) [23Z05405-3]

HKID Card No.: _____ () Kaplan student ID: [S T _____]

Title: Mr. Miss Mrs. Ms.

Date of Birth: (DD/MM/YY) _____ - _____ - _____

Name in English: _____
Surname

First Name (Must be the same as ID card)

Mobile: _____

Occupation: _____

Fax: _____

Name of Employer: _____

E-mail address: _____
student will be notified by e-mail. Gmail or Yahoo welcome

Correspondence Address: H.K. KLN. N.T.

Bachelor Awarded: Name of University: _____

Degree Awarded: _____ Major: _____

Part B Method of Payment

CASH EPS CHEQUE No. : _____ [made payable to Kaplan Financial (HK) Limited]

CREDIT CARD : _____ - _____ - _____ - _____ VISA MASTERCARD AMEX

Name of Card Holder : _____ Expiry Date : _____

Signature : _____ Date : _____ App # _____

I hereby authorize payment of modules fee HK\$ _____

Part C Qualifications, Work Experience and Skills

i) Educational and Professional Qualifications (in chronological order)

Provide details of qualifications only relevant to the programme you are applying for

From (MM/YYYY)	To (MM/YYYY)	Issuing Authority	Qualification / Professional Qualification	Date of Award

ii) Working Experience (in chronological order)

Provide details of work experience only relevant to the programme you are applying for

From (MM/YYYY)	To (MM/YYYY)	Company Name & Address (if part-time, please specify)	Position

Part D Declaration

- This is the students' responsibility to submit relevant documents to HKICPA for vetting qualification and enrolling in HKICPA QP;
- Failure to submit all the required documents to Kaplan Financial, including the correct fee(s) and academic transcripts, will delay the processing of your application to "Kaplan Conversion Programme". Please complete below to help speedy processing of your application.

I attached : Photocopy of HKID Card Academic qualification / transcript / result Payment of Application fee

Declaration : *I declare that the information given in this form is true and correct to the best of my knowledge and belief. I hereby make application for registration as a student of Kaplan Financial and undertake, if admitted, that as long as I remain a registered student of Kaplan Financial, I shall observe and abide by the rules and regulations of Kaplan financial.*

I agree the first installment of tuition fee must be paid once admission is granted. Kaplan Financial reserves the right to withdraw the registration if overdue.

I will accept the responsibility if the degree is not recognized by HKICPA or fails the HKICPA registration.

Kaplan Financial reserves the right to cancel, vary or change any of the applications lecturer or venue should circumstances so require.

I understand all terms and conditions stated in Kaplan Conversion Programme Brochure.

Signature _____

Date _____

Part E Official Use

Course Enrollment details:

Full Course Individual Course, completed HKICPA assessment Reference No.: _____

Intake code:

_____ (PT/FT)

Modules to be taken:

Core Module(s): AFR AUD CMA FM LAW SIS TAX

Pre Module(s): ECN FA MKT MGT STAT